

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

NOTICE OF MEETING OF PARISH COUNCIL

Notice is hereby given that

Councillors and Members are summoned to a Meeting of the Charlwood Parish Council SERVICES & AMENITIES Committee to be held on Tuesday 7th May 2024 at the Pavilion, Charlwood, at 6:30pm

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK QUESTIONS OR MAKE STATEMENTS

AGENDA

1. APOLOGIES

2. DECLARATION OF INTEREST – *All members present are required to declare, at this point in the meeting or as soon as possible thereafter: (i) any Disclosable Pecuniary Interests (DPI) and/or (ii) other interests arising under the Code of Conduct; in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If I doubt, advice should be sought from the Parish Clerk of Monitoring Officer prior to the meeting.*

3. MINUTES – The minutes from the meeting of the 2nd April were signed at the Full Parish Council meeting of the 15th April, therefore there are no minutes to sign. (LGA 1972 Sch,12 s41).

4. PUBLIC QUESTIONS

5. WITHEY

5.1 Playground – progress update for fixes to the climbing frame and issues identified in playground inspection report.

5.2 Cycle Racks – progress update on siting of racks at Hookwood Memorial Hall/The Withey

5.3 Trees

6. RECREATION GROUND

6.1 Pavilion

6.1.1 To approve the purchase of a new battery and pads for the Defibrillator. Quote obtained by Asst. Clerk = c. £355

6.1.2 To consider the contents of the new Key Safe/Cupboard – which and whose keys?

6.1.3 Broken Mirror in changing room

6.1.4 To confirm where the new Football Boot scraper/brushes should be located.

Copies of non-confidential meeting papers can be obtained by contacting the Parish Clerk via email at clerk@charlwoodparishcouncil.gov.uk and Approved Minutes of previous meetings are available for viewing on the website www.charlwoodparishcouncil.gov.uk or by contacting the Clerk.

6.1.5 To consider and agree whether to install and electric pump to speed up the water getting warm in the Pavilion kitchen.

6.1.6 Pathway Lights in the trees – update on switching back on.

6.2 **Football Pitch** – update on annual pitch maintenance (Clerk)

6.4 **Car Park** – update on preparing options for display at Annual Parish Meeting

6.5 **Trees**

7 **GLEBE FIELD**

7.1 Lease – update if available (Clerk).

7.2 Emergency works – update (Clerk)

8 **WICKENS ORCHARD**

8.1 Maintenance – Update

9 **THE CAGE**

9.1 Update on repairs

9.2 To consider the Charlwood Society's request to open the Cage during the Heritage Weekend 14th & 15th September.

10 **GROUNDSMAN**

11 **MILLENIUM FIELD**

11.1 MVDC Playground Inspection Report – progress on actions to address issues identified in Inspection report.

11.2 Trees – update

12 **S&SEiB**

12.1 Update (Cllr Bloom)

13 **ANY OTHER BUSINESS**

13.1 To agree whether to organise a Litter Pick including dates, meeting locations and times.

13.2 To consider whether to purchase special commemorative items e.g. silhouettes, lamp post roundels to commemorate 80 years since the Battle of Normandy/ D-Day. Silhouettes £175 each, roundels £4.99 each.

13.3 To consider and agree if the Parish Council want to commemorate it's 50th Anniversary.

13 **DATES OF FORTHCOMING MEETINGS AND MEETINGS OF THE COMMITTEE**

- **Full Parish Council Meeting** – Monday 20th May 2024, 7:30pm, The Pavilion, Charlwood
- **Annual Parish/Village Meeting** – Thursday 23rd May 2024, 7:00pm, The Pavilion
- **Planning Committee Meeting** – Tuesday 4th June, 7:30pm, The Pavilion Charlwood
- **Services & Amenities Committee Meeting** – 11th June, 6:30pm, The Pavilion, Charlwood

Janette Coulthard
Clerk to the Council

Janette Coulthard

Issued 30th April 2024

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