

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

NOTICE OF MEETING OF PARISH COUNCIL

Notice is hereby given that

Councillors and Members are summoned to a Meeting of the Charlwood Parish Council SERVICES & AMENITIES Committee to be held on Wednesday 8th January 2025 at the Pavilion, Charlwood, at 6:00pm

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK QUESTIONS OR MAKE STATEMENTS

AGENDA

1. APOLOGIES

2. DECLARATION OF INTEREST – *All members present are required to declare, at this point in the meeting or as soon as possible thereafter: (i) any Disclosable Pecuniary Interests (DPI) and/or (ii) other interests arising under the Code of Conduct; in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If I doubt, advice should be sought from the Parish Clerk of Monitoring Officer prior to the meeting. -*

3. MINUTES – The minutes from the meeting of the 4th December 2024 will be as a true and accurate record of the meeting at the full Parish Council meeting of the 20th January 2025 therefore there are no minutes to sign. (LGA 1972 Sch,12 s41).

4. PUBLIC QUESTIONS

5. THE CAGE

6. GLEBE FIELD

6.1 **Lease** – update if available (Cllr Stacey/Clerk).

6.2 **Hovel** – update on collecting payments for the Charlwood Society and the Diocese share of costs.

7. GROUNDSMAN

8. MILLENIUM FIELD

8.1 **Lease** – Update if available (Cllr Stacey/Clerk)

8.2 **Trees** – Update

9. RECREATION GROUND & PAVILION

9.1 Pavilion

9.1.1 **Defibrillators** – update.

9.1.2 **Pathway Lights** – update.

9.1.3 **Hot Water** – update

9.1.4 **Heating System** – to consider the quote for flushing the system and agree or otherwise whether to proceed. £524.16 + VAT

Copies of non-confidential meeting papers can be obtained by contacting the Parish Clerk via email at clerk@charlwoodparishcouncil.gov.uk and Approved Minutes of previous meetings are available for viewing on the website www.charlwoodparishcouncil.gov.uk or by contacting the Clerk.

9.1.5 **Benches – grasscrete/matting** – update

9.1.6 **Barriers** – To agree or otherwise whether to move forward with posts.

9.2 Football Pitch

9.3 Car Park

9.3.1 To discuss and agree or otherwise the drafting of the Car Park Survey Report and who writes it.

9.3.2 To discuss and agree next steps.

9.4 Trees – update

10 S&SEiB

11 TREES FROM SCC

11.1 To discuss next steps for the trees delivered before Christmas.

12 THE WITHEY

11.1 Playground

11.2 Trees

13 ANY OTHER BUSINESS

14 DATES OF FORTHCOMING MEETINGS AND MEETINGS OF THE COMMITTEE

- **Staffing Committee Meeting** – Wednesday 15th January 2025, The Pavilion, Charlwood, time TBC
- **Full Parish Council Meeting** – Monday 20th January 2025, 7:30pm, The Pavilion, Charlwood
- **Finance Committee Meeting** – Tuesday 27th January 2025, The Pavilion, Charlwood, time TBC

Janette Coulthard
Clerk to the Council

Janette Coulthard

Issued 2nd January 2025

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