

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

NOTICE OF MEETING OF PARISH COUNCIL

Notice is hereby given that

Councillors and Members are summoned to a Meeting of the Charlwood Parish Council Services & Amenities Committee to be held on Tuesday 12th March 2024 at the Pavilion, Charlwood, at 6:30pm

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK QUESTIONS OR MAKE STATEMENTS

AGENDA

1. APOLOGIES

2. DECLARATION OF INTEREST – *All members present are required to declare, at this point in the meeting or as soon as possible thereafter: (i) any Disclosable Pecuniary Interests (DPI) and/or (ii) other interests arising under the Code of Conduct; in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If I doubt, advice should be sought from the Parish Clerk of Monitoring Officer prior to the meeting.*

3. MINUTES – The minutes from the meeting of the 2nd February were signed at the Full Parish Council meeting of the 19th February, therefore there are no minutes to sign. (LGA 1972 Sch,12 s41).

4. PUBLIC QUESTIONS

5. WITHEY

5.1 Playground - To consider the Playground Inspection report for the Withey Playground and agree next actions.

5.2 Playground - a foothold on the climbing frame has rotted and split, to consider and agree action to be taken.

5.3 Trees – Update including progress on obtaining quotes for tree works

6. RECREATION GROUND

6.1 Outdoor Gym Equipment – serviced on the 27th February (update from Asst. Clerk).

6.2 Pavilion – to review and agree the hire fees for the Pavilion for non-residents.

6.3 Pavilion – update on Boiler Maintenance, initial visit 4th March (update from Asst. Clerk)

Copies of non-confidential meeting papers can be obtained by contacting the Parish Clerk via email at clerk@charlwoodparishcouncil.gov.uk and Approved Minutes of previous meetings are available for viewing on the website www.charlwoodparishcouncil.gov.uk or by contacting the Clerk.

- 6.4 Football Pitch – update on getting the football pitch rolled and verti-drained.
- 6.5 To consider the request from Horley Town football club to use the Recreation Ground for U12 team training on Saturday mornings.
- 6.6 Hedge – update
- 6.7 Trees
- 6.7.1 To consider and agree whether to go with the quote for £1,500 excl. VAT for pollarding the Lime trees.
- 6.7.2 Update on progress of obtaining quotes for tree works (full programme).
- 6.8 Parking – next steps re the planning application for the Car Park at the Millenium Field

7 GLEBE FIELD

- 7.1 Lease – update
- 7.2 Asset of Community Value application – update

8 WICKENS ORCHARD

- 8.1 Maintenance – Update (Asst. Clerk)

9 THE CAGE

- 9.1 Update on actions to address the water damage at the Cage.

10 GROUNDSMAN

11 MILLENIUM FIELD

- 11.1 To consider the Playground Inspection Report for the Charlwood Playground and agree next steps.
- 11.2 Trees – update including progress on obtaining quotes for tree works

12 S&SEiB

- 12.1 To consider and agree promotional campaign so all residents are aware.

13 ANY OTHER BUSINESS

- 13.1 To consider and agree if further action needed regarding Tree leaning on the roof of the Half Moon pub.

14 DATES OF FORTHCOMING MEETINGS AND MEETINGS OF THE COMMITTEE

- **Planning Committee Meeting** – Tuesday 12th March, 7:30pm, The Pavilion Charlwood
- **Full Parish Council Meeting** – Monday 18th March 2024, 7:30pm, Hookwood Memorial Hall, Hookwood.
- **Services & Amenities Committee Meeting** – 8th April, 6:30pm, The Pavilion, Charlwood

Janette Coulthard

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Clerk to the Council

Janette Coulthard

Issued 5th March 2024

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