

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

NOTICE OF MEETING OF PARISH COUNCIL

Notice is hereby given that

Councillors and Members are summoned to a Meeting of the Charlwood Parish Council
SERVICES & AMENITIES Committee
to be held on Wednesday 5th FEBRUARY 2025
at the Pavilion, Charlwood, at 5:00pm

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK QUESTIONS OR MAKE STATEMENTS

AGENDA

1. APOLOGIES

2. **DECLARATION OF INTEREST** – *All members present are required to declare, at this point in the meeting or as soon as possible thereafter: (i) any Disclosable Pecuniary Interests (DPI) and/or (ii) other interests arising under the Code of Conduct; in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If I doubt, advice should be sought from the Parish Clerk of Monitoring Officer prior to the meeting. -*

3. **MINUTES** – The minutes from the meeting of the 8th January to be signed as a true and accurate record of the meeting. (LGA 1972 Sch,12 s41).

4. PUBLIC QUESTIONS

5. THE CAGE

6. GLEBE FIELD

6.1 **Lease** – update if available

6.2 **Hovel** – update on collecting payments for the Charlwood Society and the Diocese share of costs.

7. GROUNDSMAN

7.1 To consider and agree whether to recommend the recruitment of a new groundsman or utilising contractors to cover the work. Proposal circulated by Cllr Stacey.

8. MILLENIUM FIELD

8.1 **Lease** – Update if available (Cllr Stacey/Clerk)

8.2 **Trees** – To consider and agree or otherwise for the tree works to be done as per the information previously circulated to Cllrs by Cllr Stacey.

8.3 **Undergrowth clearance** - To consider and agree or otherwise whether to cut back the undergrowth obscuring the large green village information sign to the left of the pedestrian gate to the Millennium Field from The Street

9. RECREATION GROUND & PAVILION

9.1 Pavilion

Copies of non-confidential meeting papers can be obtained by contacting the Parish Clerk via email at clerk@charlwoodparishcouncil.gov.uk and Approved Minutes of previous meetings are available for viewing on the website www.charlwoodparishcouncil.gov.uk or by contacting the Clerk.

9.1.1 **Hot Water** – update

9.1.2 **Heating System** – update

9.1.3 **Disabled Toilet Alarm** - To consider and agree or otherwise to fix the disabled alarm in the Pavilion disabled toilet.

9.1.4 **Grasscrete at foot of Pavilion steps** - To discuss and consider whether to proceed with the proposal to install grasscrete at the foot of the Pavilion steps.

9.2 Football Pitch

9.2.1 To consider and agree or otherwise the proposed revised pitch hire fees to be recommended to the Finance Committee for approval.

9.2.2 Meeting of the 29th January 2025 regarding events on the recreation ground – update

9.3 Car Park

9.4 Trees – To agree who will plant the two new small lime trees that are ready for planting.

9.5 To discuss and agree or otherwise the installation of the posts on long the edge of the path to the Pavilion.

10 S&SEiB

11 TREES FROM SCC

12 THE WITHEY

12.1 Playground

12.2 Trees – To consider the information provided by Cllr Stacey on required tree works and agree of other wise whether to proceed.

13 ANY OTHER BUSINESS

13.1 Martyn's Law and implications for venues and events in the Parish.

14 DATES OF FORTHCOMING MEETINGS AND MEETINGS OF THE COMMITTEE

- **Full Parish Council Meeting** – Monday 17th February 2025, 7:30pm, Tesco Community Room, Tesco, Hookwood
- **Planning Committee Meeting** - Tuesday 4th March 2025, 7:30pm, The Pavilion, Charlwood
- **S&A Committee Meeting** – Wednesday 5th March 2025, 5pm, The Pavilion, Charlwood

Janette Coulthard
Clerk to the Council

Janette Coulthard

Issued 31st January 2025

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