

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

NOTICE OF MEETING OF PARISH COUNCIL

Notice is hereby given that

Councillors and Members are summoned to a Meeting of the Charlwood Parish Council
SERVICES & AMENITIES Committee
to be held on Wednesday 4th December 2024
at the Pavilion, Charlwood, at 6:30pm

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK QUESTIONS OR MAKE STATEMENTS

AGENDA

1. APOLOGIES

2. **DECLARATION OF INTEREST** – *All members present are required to declare, at this point in the meeting or as soon as possible thereafter: (i) any Disclosable Pecuniary Interests (DPI) and/or (ii) other interests arising under the Code of Conduct; in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If I doubt, advice should be sought from the Parish Clerk of Monitoring Officer prior to the meeting. -*

3. **MINUTES** – The minutes from the meeting of the 6th November 2024 were signed as a true and accurate record of the meeting at the full Parish Council meeting of the 18th November 2024 therefore there are no minutes to sign. (LGA 1972 Sch,12 s41).

4. PUBLIC QUESTIONS

5. THE CAGE

5.1 **Repairs** - Update on repairs to the door

6. GLEBE FIELD

6.1 **Lease** – update if available (Cllr Stacey).

6.2 **Hovel** – update on collecting payments for the Charlwood Society and the Diocese share of costs.

7. GROUNDSMAN

8. MILLENIUM FIELD

8.1 **Hedges** – Millenium field hedge east and west boundaries to agree specie types for replacement hedging

8.2 **Trees** – update

9. RECREATION GROUND & PAVILION

9.1 Pavilion

9.1.1 **Defibrillators** – update.

9.1.2 **Pathway Lights** – update.

9.1.3 **Storage** – update

Copies of non-confidential meeting papers can be obtained by contacting the Parish Clerk via email at clerk@charlwoodparishcouncil.gov.uk and Approved Minutes of previous meetings are available for viewing on the website www.charlwoodparishcouncil.gov.uk or by contacting the Clerk.

9.1.4 **Hot Water** – update

9.1.5 **Benches – grasscrete/matting** – to consider and agree quote to install matting £160

9.2 Football Pitch

9.3 Car Park

9.3.1 To agree whether or not any further action is to be taken with regard to questionable survey responses (Multiple options selected on a single response)

9.3.2 To agree or otherwise to accept the outcome of the car park Consultation count

9.3.3 To consider and agree or otherwise whether to set up a car park working group under the umbrella of the S&A Committee

9.4 Trees – update

10 S&SEiB

11 THE WITHEY

11.1 Playground

11.1.1 Chains for the toddler swings

11.2 Cycle Racks – update

11.3 Trees

12 ANY OTHER BUSINESS

13 DATES OF FORTHCOMING MEETINGS AND MEETINGS OF THE COMMITTEE

- **Services & Amenities Committee Meeting** – Tuesday 7th January 2024, 6:30pm, The Pavilion, Charlwood.
- **Planning Committee Meeting** – Tuesday 7th January 2024, 7:30pm, The Pavilion, Charlwood
- **Full Parish Council Meeting** – Monday 20th January 2024, 7:30pm, The Pavilion, Charlwood

Janette Coulthard
Clerk to the Council

Janette Coulthard

Issued 28th November 2024

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