

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

Draft Minutes of Parish Council Meeting held at the Pavilion, Charlwood on

21st February 2022 at 8pm

Attending	Penny Shoubridge (PS – Chairman), Carolyn Evans (CE), Sue Bloom (SB), Walter Hill (WH), James O’Neill (JON – via Zoom), Richard Parker (RP), Howard Pearson (HP), Lisa Scott (LS), Trevor Stacey (TS).
Clerk	Trevor Haylett
Facilities Supervisor	Helen Hill
Also Attending	Davida Hall, Julie Jones, Nick Hague, Bob Edgar, Jan Gillespie (Via Zoom): Hilary Sewill, Angela Tyson-Davies
Item	
1	(Minute 1/02/22) Apologies – County Councillor Helyn Clack (HC)
2	(2/02/22) Declarations of Interest – None
3	(3/02/22) Minutes – Minutes of the Meeting held on 17 th January 2022 were APPROVED, proposed by Penny Shoubridge and seconded by Howard Pearson. 3.1 Chairman’s comments – PS explained that the noise monitoring levels in the Withey (Minute 08/01/22), had been amended by Lisa Scott and should now read 93 and 98 decibels and not 91 and 88.
4	(4/02/22) Public Questions – Jan Gillespie asked about the Recreation Ground entrance by the shops and what improvements were planned. It was explained that All Seasons had been asked to provide some bark to help with the mud in that area. A number of questions had been sent in advance and these were answered by PS. They are attached in Appendix A.
5	(5/02/22) Planning, Highways and Environment 5.1 Report of Planning Committee and recommendations on applications to period ending 4th February (for details go to http://www.charlwoodparishcouncil.gov.uk/community/charlwood-parish-council-15729/planning--co-latest/) – LS proposed that the recommendations of the planning committee be accepted and this was APPROVED. LS asked that something be put on facebook/website warning parishioners in Hookwood of disruptions in Old Reigate Road caused by the installation of the shared cycle lane. Residents who had lost trees or fences in the recent storms were advised by LS to replace with hedging because this better for nature. LS added that it was disappointing SCC had voted to amend a motion calling for a standard 20mph speed limit throughout villages in Surrey which effectively returned the situation to the status quo. She asked that the PC write to SCC expressing its disappointment. 5.2 Neighbourhood Plan – LS had distributed Minutes from two meetings which followed the agreement at the January meeting for a group outside the PC to work on a Neighbourhood Plan (NP) for the parish. She said a preliminary group had been formed, comprising three members from Charlwood, three from Hookwood and an advisor experienced in drawing up a NP. The group could call upon experience in policing, Gatwick, conservation, media and project

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

Draft Minutes of Parish Council Meeting held at the Pavilion, Charlwood on

21st February 2022 at 8pm

	<p>management. PS said that a number of Councillors had raised concerns with her regarding the NP and proposed that further discussion be taken under Item 16, closed discussion, because of the confidential nature of the subject. This was seconded by Richard Parker and APPROVED.</p> <p>5.3 The Rectory – PS said the land will be coming up for sale in the near future. Draft terms from the diocese surveyors have now surfaced - after ten years - and they grant the council use of the spinney area for 21 years with draft head of terms. PS said that the whole of the area from the stables down to the road, including the pond, could be leased to the PC for a peppercorn rent and asked the Clerk to make contact with the surveyors concerned so the opportunity would not be lost.</p> <p>5.4 Wickens Orchard – The Clerk had received a new email from Clarion Housing with an update on the set of conditions and questions regarding any purchase of the land. The Clerk responded by saying that the PC was now looking to lease the area and take responsibility for the maintenance of it. A reply to that request is awaited.</p>
6	<p>(6/02/22) Services and Amenities - The committee had met via Zoom the previous week and TS gave an update on work that had been completed.</p> <p>6.1 Withey – TS suggested as a solution to the footpath problems to compact the surface, cover with soil and add grass seed. LS mentioned that disabled residents would struggle to walk on grass and asked if a strip of tarmac could be laid. She stressed that the Withey was little more than a mudbank currently and that there was nowhere else for Hookwood residents to walk their dogs securely. It was agreed to revisit the subject and look at the cost of a tarmac footpath. The order had gone in for new swings at the Withey. A village group was being put together to examine what would be favoured in the way of new playground equipment. The group will comprise of two residents and Councillors – RP, James O’Neill and LS all expressed an interest in taking part. The gate leading into the playground was in poor condition as were the posts. TS had a quote of £580 plus vat to replace the gate which Alan Knight would fit. The quote was APPROVED. The pedestrian gate next to the vehicle gate was causing issues with residents and was a risk to children because of the way it closed. The gate will be rehung and a sign will be made advertising the fact that it is not a right of way.</p> <p>6.2 Pavilion – following the recent damage to the Christmas Tree and outside toilet, Councillors had met with crime reduction officer Neil Field to discuss security at the site. He recommended introducing possibly CCTV cameras and would send in some recommendations. HP said he was reluctant to spend too much money on the project because of a single incident after several years. He wasn’t convinced that CCTV would be that effective and added that visitors would want to walk in peace without being watched everywhere. PS replied that a number of residents had requested CCTV and had volunteered funds totalling almost £1300 so far towards the cost. She said there had been incidents of other damage over the years and stated that the cameras would be of sufficient quality to prosecute offenders if necessary.</p> <p>6.3 Recreation Ground – It was proposed to solve the problem of the defective walkway lights by installing four or five mini-floodlights to the trees which will provide better illumination.</p> <p>6.4 Millennium Field – One more quote was awaited for the improved surfacing in the playground.</p>

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

Draft Minutes of Parish Council Meeting held at the Pavilion, Charlwood on

21st February 2022 at 8pm

	<p>6.5 Other – The Village School had asked if they could use the Recreation Ground for fund-raising activities. It was AGREED that they could use it without charge but would need to liaise with the Facilities Supervisor.</p> <p>The groundsman had pointed out that the hedge that runs alongside the football pitch was full of ivy and collapsing in parts. Any replacement hedging would need to be of a similar size to the existing hedge because it provided a barrier to stop footballs going across the road.</p>
7	<p>(7/02/22) Parish Matters</p> <p>7.1 Traffic Calming & Car Parks and VAS Signs – A new report had been received from Mark Baker and the next step was to arrange a meeting of the traffic calming committee. There was disappointment at some of the suggestions for traffic control in the report which were felt to be unsuitable for the parish.</p> <p>Three quotes had been received for the new car park in the Millennium Field and the cheapest had come in from Kears at £55,866. The entrance would be roughly where the pedestrian gate was now, close to the entrance of Tifters Drive. The existing main entrance into the Recreation Ground would likely be restricted to service vehicles only. TS proposed that the Kears quote be accepted, PS seconded and this was APPROVED. All three quotes would be circulated again.</p> <p>7.1.1 VAS Signs/Speedwatch – The order had gone in to Kears for the posts which would hold the VAS signs and a date for installation was awaited.</p> <p>7.2 Glebe Field, Dolby Brook improvements – This had been delayed because of recent rains which left the Brook flowing too quickly for the work to be carried out</p> <p>7.3 Emergency & Resilience Committee – PS and the Clerk had attended a recent ‘Planning for Emergencies’ briefing which will form the basis of the new committee’s work. The recent power cuts had underlined the benefit of formulating a plan which will swing into action when emergencies arise.</p> <p>7.4 Parish Council Communications – There had been three responses to the request for items to be included in the next Newsletter and other Councillors were encouraged to send their contributions in.</p> <p>7.5 Community Events and Affairs</p> <p>7.5.1 Queen Platinum Jubilee – Charlwood and Hookwood. A volunteer group was organising a party for Charlwood and Hookwood residents in the Pavilion on Saturday 4th June and a Jubilee Lunch Party the following day. The organisers had requested the use of the Recreation Ground and Pavilion on the Saturday free of charge and this was APPROVED. They were also requesting a contribution to their funding and had suggested that £1,000 be spent on around 200 commemorative mugs.</p> <p>7.5.2 Queen’s Platinum Jubilee – Norwood Hill. Another request for funding had also come in from residents in Norwood Hill who were organising a similar event. Both groups will be asked to send in an application form.</p> <p>7.5.3 Parish Spring Clean – This will be held on Saturday 9th April; with volunteers gathering at 9am at Charlwood Parish Hall and outside Hookwood Memorial Hall.</p> <p>7.6 Russ Hill Asylum Seekers – current numbers were 172 single males.</p> <p>7.7 Run Gatwick – this event was being restored after an absence of two years and would take place on Sunday May 8th. It would start and finish at the Gatwick Aviation Museum and Councillors were pleased to learn that no water bottles would be used this time. LS was thanked for her</p>

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

**Draft Minutes of Parish Council Meeting held at the Pavilion, Charlwood on
21st February 2022 at 8pm**

	<p>efforts in that regard. Councillors were asked to come forward if they would like to be involved in the event.</p> <p>7.8 Request from PCC re Church Clock and Mowing – the PCC had asked the PC for a grant of £500 as a share of their mowing costs for 2021 and for an additional sum of £190.80 to cover the cost of the annual service to the Church clock in 2020. The Clerk reminded Councillors that they had paid £500 towards the cost of the clock repairs in 2020. Nick Hague commented that the clock was unreadable at the moment and so it was pointless carrying out any repairs. It was said that there was a legal responsibility for all PC's to maintain the church clock in their parish and because of that it was AGREED that the Clerk would write to the PCC suggesting the PC take over the responsibility and to organise a clean.</p>												
8	<p>(8/02/22) Gatwick Matters</p> <p>8.1 Report of Gatcom meeting on 20th January – The key messages and outcomes from this meeting had been circulated previously.</p> <p>8.2 Noise Management Board briefing on 27th January – Nobody had been able to attend this meeting.</p> <p>8.3 GACC letter to Gatcom – GACC had written to Gatcom asking that their response to the DCO be amended in light of the recent analysis from the New Economics Foundation. NEF had re-evaluated the carbon costs to show that if government guidance had been followed accurately and correct carbon emission values had been used, the overall net present cost of cleaning up the climate impacts arising from Gatwick's proposed expansion would be at least £13bn. This would rise to £25bn with arriving flights fully accounted for and compared to the figure given by GAL in their consultation of just £2bn.</p> <p>Gatcom had rejected this request and the request to hold a special meeting and the Clerk was asked to write to them expressing support for the GACC stance.</p> <p>8.4 Resumption of flights from South Terminal – this would happen in late March, in time for the Easter bookings.</p>												
9	<p>(9/02/22) Financial Matters</p> <p>9.1 Payments received and cleared payments</p> <table><tr><td>Barclays Community Account – to 15th February</td><td>£118,812.38</td></tr><tr><td>Barclays Legacy Account - ditto</td><td>£ 4,149.14*</td></tr><tr><td>Barclays Charlwood Account - ditto</td><td>£ 34,086.83</td></tr><tr><td>Nationwide Business Savings Account – ditto</td><td>£ 85,029.34</td></tr><tr><td>Lloyds Treasurers Account - ditto</td><td>£414.56</td></tr><tr><td>Total Bank Assets</td><td>£242,492.25</td></tr></table> <p>*For Archive Room **Total Reserves (for special projects) = £84,000</p> <p>9.2 Accounts for payments and authorised transfers - These had been circulated (see Appendix B) and were APPROVED.</p> <p>9.3 To Minute approval for 2022/23 Budget and Precept – The Budget had been</p>	Barclays Community Account – to 15 th February	£118,812.38	Barclays Legacy Account - ditto	£ 4,149.14*	Barclays Charlwood Account - ditto	£ 34,086.83	Nationwide Business Savings Account – ditto	£ 85,029.34	Lloyds Treasurers Account - ditto	£414.56	Total Bank Assets	£242,492.25
Barclays Community Account – to 15 th February	£118,812.38												
Barclays Legacy Account - ditto	£ 4,149.14*												
Barclays Charlwood Account - ditto	£ 34,086.83												
Nationwide Business Savings Account – ditto	£ 85,029.34												
Lloyds Treasurers Account - ditto	£414.56												
Total Bank Assets	£242,492.25												

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

Draft Minutes of Parish Council Meeting held at the Pavilion, Charlwood on

21st February 2022 at 8pm

	<p>circulated to all Councillors following the January meeting and agreement was reached for a precept of £75,298, an increase of 2%. The Budget and Precept were both APPROVED.</p> <p>9.4 New Lloyds bank account - It had been agreed to investigate opening a separate account, to go alongside the new Lloyds current account, as a way of protecting those PC funds that are currently outside the parameters of the financial services compensation scheme.</p> <p>9.5 Interim Audit report – A report had been circulated following the interim audit and Councillors were asked to take up any matters direct with the Clerk.</p>
10	<p>(10/02/22) Reports from Representatives - LS had attended a Rural Policing meeting at Capel with Police Crime Commissioner Lisa Townsend in attendance along with Mike Hodder, Chief Inspector of Surrey Police. Among other items, it was explained how the use of drones instead of on-the-ground patrols was assisting in activities such as car-pursuing. It was also a far safer option. Surrey teams would be launching a campaign at the end of the month to increase awareness of the changes in the highway code.</p> <p>LS had also attended a meeting related to flood emergency and pollution levels in the River Mole. It was explained that the significant increase in home building was putting pressure on treatment plants and resulting in an increase in untreated sewerage being emitted into rivers.</p>
11	<p>(11/02/22) Procedures and Standing Orders - None</p>
12	<p>(12/02/22) Employment Matters - a new cleaning company had been taken on and things appeared to be working out well.</p>
13	<p>(13/02/22) Public Comments – Members of the public asked various questions related to the Millennium car park proposal and were told that the plan was to have room for incoming and outgoing vehicles at the entrance, to avoid problems in The Street, after which the track would become single carriageway. In answer to a question about disturbance to the trees, it was said that a special membrane would be used to protect the roots. It was hoped that only two trees at the front would need to be removed.</p>
14	<p>Forthcoming Meetings –</p> <p>8th March - Planning, Highways and Environment venue tbc 7:30pm</p> <p>15th March - S&A Committee tbc 8:00pm</p> <p>21st March - Charlwood PC tbc 8:00pm</p> <p>Future PC meetings – (Mondays) 25th April; 16th May; 20th June</p>

The meeting ended at 10:05pm

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

**Draft Minutes of Parish Council Meeting held at the Pavilion, Charlwood on
21st February 2022 at 8pm**

Appendix A

Questions supplied by Peter Brown

Q1: Could the PC make a request under the Freedom of Information Act for details of the Traffic Plan that was introduced at the time the Charlwood School was elevated from an Infant to a Primary School.

A1: *Councillors agreed to make this request to SCC*

Q2: Could the PC request from SCC Highways details of how they came to the proposal that the double yellow lines for the junction between Swan Lane and Chapel Road was the right solution? This was not the one requested in the submitted petition and as such does not alleviate any of the current problems in Swan Lane.

A2: *County Councillor Helyn Clack has forwarded this question to the SCC parking team for clarity.*

Questions supplied by Davida Hall

Q1: When was the last time Mark Baker (MB) was chased for his response regarding options for entrance and exit options for the Millennium Field car park site?

A1: *The PC is in regular communication with MB and received a report last week. This was not felt to be appropriate and further designs were received at 4pm this afternoon. Councillors have not had time to consider them yet.*

Q2: Can the PC agree a time-frame tonight? If MB hasn't responded within 4 weeks, can the PC look elsewhere for guidance regarding exit and entrance options onto the proposed Millennium Field car park site?

A2: *Mark Baker Associates have been engaged to look at traffic calming throughout the parish, including car parks. There will be a significant loss of income should we not proceed with him.*

Q3: Can the PC confirm that the Millennium Field car park proposal will be the first car park to be constructed with the Rectory car park to follow? The village needs both car parks.

A3: This all depends on what the planning department at MVDC say. Once agreement is reached on the entrance point for the Millennium Field car park, planning will need to be applied for.

Questions posed by Joel Watson

Q1: Hookwood Neighbourhood Group request access to the residents' email addresses collected at the community meeting arranged by CPC at Hookwood Memorial Hall last autumn concerning the MVDC Local Plan. The Neighbourhood Group urgently require contacting those residents for the purposes of updating and appraising them of the current situation. The

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

**Draft Minutes of Parish Council Meeting held at the Pavilion, Charlwood on
21st February 2022 at 8pm**

residents supplied their email addresses with conditional consent that they could be contacted by the Parish Council and updated on development issues. The Neighbourhood Group was voted on and agreed by CPC in January and is working for the community under Lisa Scott.

A1: Firstly, the PC agreed that a Neighbourhood Plan be initiated. No agreement has been reached by the PC in calling anything Hookwood Neighbourhood Group. The emails were collected by the PC for the purpose of contacting residents regarding the Mole Valley Local Plan. Any emails to those people must come from the PC with the Council's approval. It was agreed that a Neighbourhood Plan group be set up but any members would have to be approved by the PC.

Q2: Despite encouraging the community to provide email addresses to the email address MV.plan@protonmail.com and holding their email addresses since the meeting, there has been no communication from the PC to update the community. Residents are asking what progress has been made and what is being done for them. The addresses are required urgently to send out information and seek support. Withholding them is severely impeding completion of the Hookwood Neighbourhood Plan and frustrating community reassurance. Valuable time and effort will have to be expended by contacting residents door to door as the MVDC Local plan has recently been handed to the Inspector. Hookwood Neighbourhood Plan completion utilising community input is increasingly time critical.

A2: The mv.plan@protonmail.com address was not agreed by Councillors prior to the meeting last October. It was produced on the day by Councillor Lisa Scott. We reiterate it is not a Hookwood Neighbourhood Plan rather a Charlwood Parish Neighbourhood Plan.

Q3: Should the residents' email addresses not be supplied by CPC it is requested that CPC provide a written detailed response as to why the data is denied.

A3: Due to GDPR, the email addresses collected by the PC at the October meeting cannot be shared with anyone outside of the Clerk.

Q4: It is further requested CPC provide a written response as to why no information was ever sent out to any resident of Hookwood by CPC using those email addresses.

A4: A 4-page information leaflet was delivered to every household in Hookwood with extensive details on how to make representation to Mole Valley regarding the Local Plan. Emails were collected as a resource so residents could be mailed about future projects and events.

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

**Draft Minutes of Parish Council Meeting held at the Pavilion, Charlwood on
21st February 2022 at 8pm**

Q5: In the interim, and in the interests of expediting community reassurance and Hookwood Neighbourhood Plan progression, it is requested CPC send an email to those residents' email addresses harvested at the meeting urging that those residents contact the Hookwood Neighbourhood group at CharlwoodandHookwood@gmail.com.

A5: *We reiterate, it is not the Hookwood Neighbourhood Plan. The email address charlwoodandhookwoodplan@gmail.com has not been agreed for use in matters relating to the Charlwood Parish Neighbourhood Plan. Until such time as that email address is agreed, no emails should be sent from that address purporting to be from Charlwood Parish Council.*

Q6: It is wholly reasonable to expect that a tasked timeline for the sending of an email by CPC to those Hookwood residents to contact the Hookwood Neighbourhood Group be set as within (7) days from this council meeting of 21.02.2022. Therefore, can this be agreed and actioned.

A: *Until such time as the PC has agreed the designated neighbourhood area for the Neighbourhood Plan and this has been submitted and agreed with Mole Valley, no further progression should be made. Councillors agreed a Parish Neighbourhood Plan, this should include all areas of the parish but so far no evidence has been shown that this is the case as frequent referrals are made to Hookwood Neighbourhood Forum.*

Q7: Mr Watson provided a narrative for the email mentioned in the previous question, requesting it be sent via MV.plan@protonmail.com and displayed on the CPC website. It asks those residents attending the October meeting to email the Hookwood Neighbourhood forum at CharlwoodandHookwood@gmail.com so they could be updated with the progress of the campaign while asking them to lend their skills and support. Links were provided to various social media sites for information.

A7: *To repeat, the MV.plan@protonmail.com address is not a PC-approved address. A Hookwood Neighbourhood Forum has not been agreed or sanctioned by CPC. Likewise – any Facebook / Twitter / Instagram account has not been agreed.*

Q8: We ask that funding is provided by CPC for printing leaflets to be distributed across Hookwood providing residents with updates and social media details and urging contact. CPC may also wish to assist in distributing leaflets to residents in Hookwood - this would raise their profile and provide community interaction through actioned visibility.

A8: *This is a Parish Neighbourhood Plan, not just Hookwood, and any literature and printed matter should reflect that. CPC would have to sign off and agree to any literature that is printed.*

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

**Draft Minutes of Parish Council Meeting held at the Pavilion, Charlwood on
21st February 2022 at 8pm**

Q9: I hope I can be assured that my questions be afforded due and fair consideration by CPC, which at present is considered by the Hookwood community to be dormant and unconcerned as to the future of Hookwood. Release of the email data harvested in October, CPC emails to residents, leaflet funding and CPC members' physical presence during leaflet distribution would serve to readdress negative community perceptions and portray CPC as being a stakeholder in strong development opposition and Hookwood village protection. I hope the Neighbourhood forum can count on your full support in all these tasks.
A9: *We do not believe this statement [opening sentence] to be correct. We have previously organised two public meetings and sent direct mail to every resident. The remaining points have all been answered previously.*

Q10: For information, CPC may have wittingly or unwittingly caused a breach of GDPR (information retention) viz: retention of the data supplied via conditional consent terms by Hookwood residents who having supplied their email addresses for contact purposes relating to MVDC plans and community updates have received no such contact or update from CPC.

A10: *We would be breaching GDPR if we were to share any of these emails to yourselves.*

Appendix B

Payments Received & Cleared Payments

Barclays Community Account – to 15 th February	£118,812.38
Barclays Legacy Account - ditto	£ 4,149.14*
Barclays Charlwood Account - ditto	£ 34,086.83
Nationwide Business Savings Account – ditto	£ 85,029.34
Lloyds Treasurers Account - ditto	£414.56

Total Bank Assets £242,492.25

*For Archive Room **Total Reserves (for special projects) = £84,000

Accounts showing Incomings/Payments & Authorised Transfers

Incomings between 1 st January and	15 th February 2021			Total
Lloyds Bank				
Charlwood PC	From Barclays Account *Internal transfer*			1000.00
CVFC				10.00
Ifield CC				90.00

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

Draft Minutes of Parish Council Meeting held at the Pavilion, Charlwood on
21st February 2022 at 8pm

S. Charman	Yoga classes - Inv 228			32.00
JL Firmager	Meditation classes – Inv 229			64.00
<i>Barclays Bank</i>				
S. Charman	Yoga classes			64.00
CV Barclay	Choir Sept			25.00
Elysium Healthcare	Clubroom Hire			1240.00
	TOTAL			1525.00

Payee	Purpose	Ex VAT	VAT	Total
<u>Direct Debits</u>				
Ecotricity	Electricity Inv 23 rd January (for period 20/12 – 20/01)			172.14
Ecotricity	Gas Inv 30 th January (for period 27/12 – 27/01)			268.94
SES Water	Water Inv 21st January (for period 31/12 – 31/01)			20.93
British Telecom				386.79
Nest Pensions	Clerk's pension paid on January earnings			156.99

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

Draft Minutes of Parish Council Meeting held at the Pavilion, Charlwood on

21st February 2022 at 8pm

Keyholding Company	68.46 + 29.40			97.86
Chevron Alarms				122.28
<u>Payments to be approved tonight</u>				
CSM Property	Clearing Millennium Field area			170.00
Old Mill Tree Care	Oak & Sycamore tree works			504.00
Playdale Playgrounds	Caps and washers			126.60
<u>Retrospective Payments</u>				
<i>Lloyds</i>				
Sandy Bowling	Cleaning etc			193.44
Spencer Moss (TH account)	Cleaning (final payment)			15.00
<i>Barclays</i>				
Nigel Jeffries Landscaping	Withey leaf clearance x 2 6/12 + 10/1			118.80
Mulberry	Payroll December Quarter + Interim Audit			360.00
Penny Shoubridge	Gift for Sandy Bowling + New Pavilion bins			47.67
Ernest Doe	Yearly maintenance on sit-on mower			491.06
Southern Counties Supplies	Cleaning Supplies			223.28