

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

NOTICE OF MEETING OF PARISH COUNCIL

Notice is hereby given that

**Councillors and Members are summoned to a Meeting of the Charlwood Parish Council
SERVICES & AMENITIES Committee
to be held on Tuesday 10th September 2024
at the Pavilion, Charlwood, at 5:00pm**

**THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN
OPPORTUNITY WILL BE GIVEN TO ASK QUESTIONS OR MAKE STATEMENTS**

AGENDA

1. APOLOGIES

2. DECLARATION OF INTEREST – *All members present are required to declare, at this point in the meeting or as soon as possible thereafter: (i) any Disclosable Pecuniary Interests (DPI) and/or (ii) other interests arising under the Code of Conduct; in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If I doubt, advice should be sought from the Parish Clerk of Monitoring Officer prior to the meeting. -*

3. MINUTES – The minutes from the meeting of the 6th August 2024 to be signed as a true and accurate record of the meeting at the full Parish Council meeting of the 16th September 2024 therefore there are no minutes to sign. (LGA 1972 Sch,12 s41).

4. PUBLIC QUESTIONS

5. THE WITHEY

5.1 Playground

5.1.1 Broken Swing - Resident reported broken swing – consider action required

5.1.2 Broken Steps on climbing frame– Steps on the climbing frame remain broken – update on action taken to get fixed (Cllr Stacey)

5.2 **Cycle Racks** – progress update on siting of racks at Hookwood Memorial Hall/The Withey

5.3 **Trees** – update

6. RECREATION GROUND

6.1 Pavilion

6.1.1 **Storage** – update

6.1.2 **Hot Water** – update

6.1.3 **Fire Alarm Testing** – update

6.1.4 **New urn** – to consider if the PC should purchase a new urn for the kitchen quotes between £51 and £59.99 dependent on size.

6.1.5 **Basket Ball Court** – to consider the quote for the resurfacing and agree whether to proceed.

6.2 Football Pitch

6.2.1 Update on work to fix the dip in the middle of the pitch (Cllr Stacey)

Copies of non-confidential meeting papers can be obtained by contacting the Parish Clerk via email at clerk@charlwoodparishcouncil.gov.uk and Approved Minutes of previous meetings are available for viewing on the website www.charlwoodparishcouncil.gov.uk or by contacting the Clerk.

6.2.2 To consider what to do about the overlap of the Cricket & Football season and clashes of matches during the August/September overlap.

6.3 **Car Park** – update

6.4 **Trees**

7 **GLEBE FIELD**

7.1 **Lease** – update if available (Clerk).

7.2 **Hovel emergency works** – update.

8 **WICKENS ORCHARD**

8.1 **Maintenance** – Update (Cllr Scott/Cllr Stacey)

9 **THE CAGE**

9.1 **Repairs** - Update on repairs

9.2 **Opening of the Cage for weekend of 14/15 September** – status

10 **GROUNDSMAN**

10.1 **Timesheets for Groundsman** – update (Cllr Scott)

11 **MILLENIUM FIELD**

11.1 **Hedges** – To review and consider the quote obtained by Cllr Scott for hedging between the field and Tifters Drive.

11.2 **Trees** – update

12 **S&SEiB**

12.1 Update (Cllr Bloom/Tyson-Davies)

13 **FOOTPATHS** (Cllr Tyson-Davies)

14 **ITEMS TO BE CONSIDERED FOR INCLUSION IN BUDGET FOR 2025/26**

15 **ANY OTHER BUSINESS**

14.1 **80th Anniversary of VE Day** – consider if the Committee wish to recommend the Parish Council organise a celebration.

14.2 **Timing of S&A Meetings** – to consider and agree day/timing of meeting to avoid delays to the start of the Planning Committee meeting.

14.3 **Control of Dogs** – consider what action can be taken to encourage residents to control dogs where people are jogging or running (recent report of a resident being bitten when running at the farm track).

14.4 **Gatwick Greenspace** – to consider whether to recommend to the PC whether to become a funding partner and consider and agree amount of funding to recommend.

16 **DATES OF FORTHCOMING MEETINGS AND MEETINGS OF THE COMMITTEE**

- **Full Parish Council Meeting** – Monday 16th September 2024, 7:30pm, Tesco Community Room, Tesco, Hookwood
- **Planning Committee Meeting** – Tuesday 1st October 2024, 7:30pm, The Pavilion, Charlwood
- **Services & Amenities Committee Meeting** – TBC

Janette Coulthard
Clerk to the Council

Janette Coulthard

Issued 4th September 2024

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