

CHARLWOOD PARISH COUNCIL
Serving the communities of Charlwood, Hookwood and Norwood Hill
DRAFT MINUTES OF THE FULL PARISH COUNCIL MEETING
HELD IN THE PAVILION, CHARLWOOD ON
MONDAY 15th JULY 2024 AT 7:30PM

PRESENT

Cllr S Bloom – Vice Chair

Councillors: C Evans, S Crofts, W Hill, D McCorquodale, A Rawlinson, T Stacey, A Tyson-Davies.

In attendance: Janette Coulthard (Clerk), H Hill (Assistant Clerk), SC Cllr Helyn Clack, Mike George & Polly Kitson – Gatwick Greenspace, 6 X Residents

217/24	1. APOLOGIES FOR ABSENCE	
	Apologies received from Cllr Scott, D Cllr Farrar- Astrop, D Cllr Van den Bogerd and D Cllr Havard	
218/24	2. DECLARATIONS OF INTEREST	
	None.	
219/24	3. MINUTES	
	3.1 Chairman’s Comments – Cllr Bloom ask if Cllr Scott had sent any comments, the Clerk confirmed she had not. 3.2 The minutes from the full Parish Council meeting held on the 17 th June 2024, the Planning Committee meeting held on the 2 nd July 2024 were approved and signed as a true record of the meeting and will be uploaded to the website.	
220/24	4. PUBLIC QUESTIONS	
	4.1 As resident had passed a question to the Clerk before the meeting and asked her to read it out. The resident stated that in a meeting on the of 29 th of February 2024 the PC took a poll of 40 residents asking them if they would be willing to help fund raise to fight the appeal for planning permission for the development at Hookwood. How much has been raised, has a decision on the appeal been made and if the appeal is lost what is the cost? The PC agreed to put a cap on the funds to fight the appeal of £8.2K. – Cllr Crofts responded that the PC did not fight the appeal as the appellant threatened to claim costs from the PC. Therefore, fund raising activity, by the residents, was not undertaken. The Clerk provided additional information, advising that MVDC had decided not to fight the appeal and to work with the developers to find common ground. This left the PC as being the only party who would be fighting the appeal. The Barrister for the appellant advised that he would go after the PC for any additional costs incurred by the PC fighting the appeal. The PC then decided not to fight the appeal, the PC tried to find insurance against a claim for costs but could not find an insurer willing to provide cover. The Planning Inspectors attitude was that the PC should fall in line and not fight the appeal. Cllr Scott and the planning expert represented the PC at all the hearings and fought as hard as they could to get conditions and compromises. The decision was due on the 4 th July but due to the election the decision had been delayed. Cllr Bloom asked SC Cllr Clack if she had any additional information. She confirmed she had nothing to add. Cllr McCorquodale asked how much had been spent. The Clerk advised she did not have exact figures to hand but confirmed that the PC did not spend more than the capped figure. 4.2 A resident mentioned Green Lane and that drivers were still using Green Lane after the works at Russ Hill had been completed. She advised that ruts were appearing on the lane and they were filling with water. She mentioned a friend was walking his dog through Green Lane and a vehicle refused to stop for him. The resident asked if the PC could do anything to stop vehicles using the lane. – Cllr Stacey responded advised that there was not a lot the PC could do as the line was a B.O.A.T. Another resident advised that at one time there had been metal barriers up to prevent	

	<p>vehicle access however, these had been hit several times and were no longer in place. Cllr Bloom ask Cllr Stacey if he could look into the possibilities of getting SCC to reinstate the barriers. SC Cllr mentioned that the PC had contributed a quite a lot of money to restore the lane and create a nice bridleway. She suggested putting a message out to remind residents that it was not designed for vehicle use and discouraging them from using it. She mentioned that the PC could apply to have it de-B.O.A.T.ed. Cllr Bloom confirmed with SC Clack that she would look into that possibility and with Cllr Stacey that he would look into reinstating metal barriers. Cllr McCorquodale suggested that now that the Russ Hill works had finished the use would naturally subside. A resident agreed that it would but that help was still required to discourage use. Another resident stated it was not a B.O.A.T and was a actually classified as a D road.</p> <p>4.3 GATWICK GREENSPACE BRIEFING – Mike George introduced himself and Polly Kitson and advised they were here to brief the PC and so the PC could decide whether to become a Gatwick Greenspace funding partner. He mentioned that Gatwick Greenspace got involved in lots of projects in the area and also the information pack he had previously sent to the PC. Polly Kitson advised there were three arms to what they do; Education, Conservation and supporting and managing reserves around Gatwick to gain a Bio-Diversity award. There was also mental health aspect to the project as well. Gatwick Greenspace can help with advice and support on wildlife and bio-diversity projects and with training Cllrs and volunteer groups. Cllr Bloom asked if Cllrs had any questions. Cllr Tyson-Davies mentioned that the PC could do with some advice on the hedge at the recreation ground and for the Millenium Field. Cllr Bloom asked if Cllr Tyson-Davies could liaise with Gatwick Greenspace on these items. Cllr Tyson- Davies agreed. S Cllr Clack supported Gatwick Greenspace’s request for funding and outlined the benefits that the PC would benefit from and hoped that the PC would consider this when considering their budget. Cllr Bloom suggested that the S&A Committee should invite Gatwick Green Space to the next S&A Committee to discuss further. IT WAS AGREED to invite Gatwick Green Space to the next S&A Committee meeting, Cllr Tyson-Davies to send an invite.</p> <p>4.4 A resident mentioned that they had a letter from MVDC asking to build some houses next to Betchworth bungalow and she could not understand how access would be provided to the houses and that this was a concern. Cllr Evans and Rawlinson confirmed that the planning application had been discussed at the Planning Committee meeting and that the PC had objected strongly. The Clerk advised another resident had raised the same question in email and the PC had not yet received a notification of this new application.</p> <p>4.5 A resident asked what was happening with Wickens Orchard as it looked a mess. Cllr Stacey advised that it would be discussed later.</p> <p>4.6 A resident reminded the PC of her question regarding the surface on the Basket Ball court and could something be done to make it smoother and have lines painted. Cllr Stacey confirmed he would look at it.</p>	<p>HC/TS</p> <p>ATD</p>
221/24	<p>5. PLANNING, HIGHWAYS AND ENVIRONMENT</p>	
	<p>5.1 Report of Planning Committee and recommendations on applications to four weeks ending 22nd June – Cllr Bloom proposed that the comments submitted by the Planning Committee for applications to the 22nd June as detailed in Appendix B be approved and submitted to MVDC. APPROVED.</p> <p>5.2 Development at land west of Reigate Road (Hookwood) – Nothing additional to what was covered in Public questions.</p> <p>5.3 Neighbourhood Plan – The Clerk advised that MVDC had approved the PC area. Cllr Stacey advised that the last meeting was held in February 2023 and residents had not been invited to be involved. IT WAS AGREED that this needed to be sorted out and would be raised at the next meeting.</p> <p>5.4 Mole Valley Local Plan – Cllr Crofts that MVDC had adopted the Green Belt sites into the local plan as a way of facilitating the current agreement with the Hookwood development decision not to appeal.</p> <p>5.5 Environmental Matters – The Clerk advised that there was a potential that there was contaminated water running under the Withey causing dogs and cats to</p>	

	<p>become unwell. Cllr Bloom if dogs were still becoming unwell after being walked at the Withey. Cllr Crofts advised that residents were avoiding walking their dogs there for the moment.</p> <p>5.6 Water Flow Project – No update.</p> <p>5.7 Fly-tipping/Litter – No update. Cllr Tyson-Davies asked if there was any update on new litter bins. The Clerk advised there was not. The Clerk mentioned that there had been a lot of fly-tipping incidents locally. Cllr Crofts advised there was not much that could be done other than report it. Cllr Bloom advised that the judge from S&SEiB said that it was the cleanest village he had seen and she thanked residents for keeping it clean even though today there was lots of litter blowing about.</p>	
222/24	6. SERVICES AND AMENITIES	
	<p>6.1 Withey</p> <p>6.1.1 Retrospective approval of the purchase of a mailbox for the Withey c. £100. APPROVED</p> <p>6.1.2 Retrospective approval of the purchase of a white aluminium sign for the mailbox to show it is the PCs mail box c.£20 each. APPROVED</p> <p>6.2 Pavilion</p> <p>6.2.1 Retrospective approval of the replacement CCTV camera and installation (like for like replacement). £268.80. APPROVED</p> <p>6.2.2 Cllr Stacey advised he had checked the hot water at the Pavilion. He found that it took 4 minutes for reasonably hot water to reach the tap in the sink. There was also no water in the toilet at the side of the building, no hot water in the toilets in the Pavilion and no hot water quickly in the showers. Cllr Stacey advised he was concerned that if hot water did not come through in 1 minute there were implications regarding Legionella. IT WAS AGREED to make this an action for the S&A Committee to investigate and resolve. Cllr Stacey to arrange.</p> <p>6.3 Recreation Ground</p> <p>6.3.1 Retrospective approval of the purchase of a white aluminium sign for the mailbox at the recreation ground to show it is the PCs mail box c.£20 APPROVED</p> <p>6.3.2 To consider and decide whether private hirers of the football pitch/recreation ground should be given a refund of their deposit if it rains on the day and they have to cancel their event. The Clerk advised that the Asst. Clerk had found the agreement which showed there was a £10 cancellation fee. Cllr Stacey suggested that the cancellation fee should be higher. IT WAS AGREED to keep the fee the same.</p> <p>6.3.3 To consider DWFC's request to use the football pitch or training pitch. IT WAS AGREED not to grant the request as the pitch would be in danger of being overused. Cllr Stacey advised the request could be reconsidered if a second pitch was created.</p> <p>6.4 Millennium Field</p> <p>6.4.1 Cllr Stacey mentioned that what happened with the car park would affect what would be done with the Millenium Field.</p> <p>6.5 Millenium Field & Withey new leases:</p> <p>6.5.1 Cllr Stacey advised he had written to JBTMT two weeks ago and had not received a response.</p> <p>6.6 Glebe Field</p> <p>6.6.1 No update from the Diocese.</p> <p>6.7 The Hovel</p> <p>6.7.1 To consider and agree whether the PC will take the lead in getting the emergency work done and giving the go ahead for the works. IT WAS AGREED the Parish Council would lead and the Clerk would instruct the contractor.</p> <p>6.8 The Cage</p> <p>6.8.1 Cllr Stacey advised that the repair work would happen soon.</p>	<p>TS</p> <p>JC</p>
224/24	7. PARISH MATTERS	
	7.1 Traffic Calming & Car Parks	

	<p>Cllr Stacey mentioned that he would be contacting SC Cllr Clack to rearrange a meeting to discuss. He also mentioned that that Cllr Crofts had done a lot of work on the consultation and the online Survey and it would be ready for distribution to residents soon.</p> <p>7.1.1 Opening hours for the car park – Cllr Stacey advised he thought this could wait until the decision had been made on whether to have a carpark. Cllr Crofts said she felt that this detail needed to be in the consultation document and needed to be understood in terms of ongoing costs.</p> <p>Cllr Bloom suspended standing orders to allow a resident to speak. The resident advised that there was a covenant in the lease which prevented the PC from making an income from the carpark so this needed to be considered carefully.</p> <p>Cllr Bloom reinstated standing orders.</p> <p>Cllrs mentioned the question of opening hours for the car park. Cllr Bloom suggested this be discussed at the next S&A Committee meeting.</p> <p>7.1.2 Cost of distribution of consultation papers by Royal Mail – IT WAS AGREED £250 approved for postage and £250 for printing the cancellation.</p> <p>7.1.3 Draft of consultation papers – IT WAS AGREED these would be circulated to all Cllrs for review.</p> <p>7.2 Parish Council Communications</p> <p>7.2.1 The Clerk advised that a contribution to the Parish Pump was not submitted this month although Cllr Bloom had submitted an article on S&SEiB. IT WAS AGREED that Cllr Crofts would take the lead and ensure something was ready every month.</p> <p>7.2.2 Cllr Stacey mentioned the S&SEiB and expressed his thanks to Cllr Bloom and Cllr Tyson-Davies for their hard work and for the contribution of other Cllrs. Cllr Bloom asked the Clerk if should could find out the date of the award ceremony. She also expressed her thanks to all the residents who worked to get their gardens looking nice.</p> <p>7.2.3 Cllr Hill referred back to the Hovel and suggested that while the PC was taking on helping to fund emergency repairs, the future of the Hovel needed to be secured by a voluntary group within the Parish. He felt that this should be led by the Charlwood Society. A resident confirmed this was the Charlwood Society's intention.</p> <p>7.3 Community Events and Affairs</p> <p>7.3.1 IT WAS AGREED that the Asst. Clerk would liaise and arrange dates. Cllr Bloom asked about the Cricket Club's items stored in the Storage Unit at the back of the Pavilion and did the PC charge. It was confirmed that they were not charged. Cllr Stacey felt that a full inventory of the storage was needed as the PC was struggling for storage space itself. IT WAS AGREED for Cllr Stacey and other Cllrs would investigate and do an inventory.</p> <p>7.4 Wickens Orchard</p> <p>7.4.1 Cllr Stacey advised that when he was cutting the hedge a resident approached him and asked why the grass had been left to grow wild. Cllr Stacey suggested the PC should ask residents what they wanted to see. Cllr Bloom asked how would the PC go about asking the residents. Cllr Stacey suggested a Survey. The Clerk reminded Cllrs that Clarion owned and managed the land so nothing could be done without engaging with them. IT WAS AGREED that Cllr Stacey would draft a survey for the closest residents.</p> <p>7.5 Community Resilience & Emergency Plan</p> <p>7.5.1 No update.</p>	<p>SC</p> <p>SC</p> <p>JC</p> <p>TS</p> <p>TS</p>
225/24	8. GATWICK MATTERS	
	<p>8.1 To consider Gatwick Greenspace Partnership Steering Group's invitation to become a funding partner -deferred to the S&A Committee meeting.</p> <p>8.2 Cllr Evans advised she had nothing to report however Cllr Scott would be attending two more days for the Gatwick DCO.</p>	
226/24	9. REPORT OF THE RFO/FINANCE COMMITTEE	
	<p>9.1 To approve the accounts for June/July 2024 – APPROVED</p> <p>9.2 To note payments received and cleared payments June '24 - NOTED</p>	

	<p>9.3 To note authorised transfers for July '24 - NOTED</p> <p>9.4 To approve Accounts for payments for July '24 - APPROVED</p> <p>9.5 Run through of account spreadsheet – The Clerk attempted to conduct a presentation of Accounts Spreadsheet through a projecting it on to the Pavilion wall. The Clerk managed to take Cllrs through the overall Accounts page showing income and expenditure to date and budget with individual budget lines and spend against budget lines. When attempting to present the bank transaction page and filtering capabilities Citrix shut down curtailing the presentation.</p> <p>Cllr Evans asked that if the spreadsheet was held in Citrix would it still work when it was sent to Cllrs. The Clerk explained that all the functionality still worked in the version she circulated each month and that Cllrs could not break the spreadsheet as she held the master version in Citrix. The Clerk then ran through the PCs financial position year to date. She advised that she had asked Nationwide to move £9K to the Barclays Community Account to bring the balance in the Nationwide account under the limit protected by the Financial Services Compensation Scheme. The Clerk then answered some queries on the payments on the payments table.</p>	
227/24	10. REPORTS FROM REPRESENTATIVES	
	10.1 Nothing to report.	
228/24	11. PROCEDURES AND STANDING ORDERS OF THE COUNCIL	
	11.1 Nothing to report	
229/24	12. GOVERNANCE	
	<p>Advisories from Internal Audit Report</p> <p>12.1 gov.uk email addresses – internal auditor strongly recommends migration to .gov.uk email addresses for all Cllrs. The Clerk explained that there were GDPR related issues to the drive for having these addresses. NOTED and IT WAS AGREED that the Clerk would obtain quotes.</p> <p>12. 2 Publication of non-confidential meeting docs on the PC website – a reminder that the PC should publish non-confidential meeting docs on the PC website as per the ICO requirements. NOTED. The Clerk advised that a decision needed to be made over what constituted a non-confidential document. She mentioned some PCs published their accounts and a number of other documents. IT WAS AGREED to defer this to another meeting for discussion.</p> <p>12.3 General reserves – higher than recommended and the PC should keep this under careful review. NOTED. IT WAS AGREED to continue working on bringing down the general reserve.</p> <p>12.4 Clerk’s access to bank account statements – ensure systems put in place to ensure Clerk has access to all statements. NOTED Cllr Bloom asked if the Clerk now had access to all statements. She advised that Cllr Evans would ensure she has access.</p> <p>12.5 Financial Regulation 2.2 – not being followed. Cllrs must ensure process in place for appropriate checks to be completed and document this as per Financial Regulations. NOTED. The Clerk reminded the PC that was now in place. The Clerk also advised that another Cllr was needed to do the check the bank reconciliation quarterly as Cllr Evans could not do this. Cllr Crofts volunteered to do the bank reconciliation check.</p> <p>12.6 Charity Trusteeship – the PC must put in place steps to meet its responsibilities as a trustee by completing the charity return on time. NOTE. IT WAS AGREED the Clerk would take on the task.</p> <p>IT WAS AGREED that the PC accepted the findings of the internal auditors report.</p>	<p>JC</p> <p>SC</p> <p>JC</p>
230/24	13. EMPLOYMENT MATTERS	
	Cllr Scott had advised by email that she would get in touch with the groundsman regarding timesheets.	
231/24	14. AOB	
	14.1 Cllr Bloom advised she wanted to propose purchasing an old phone box to turn into a free lending library for Parishioners. She had investigated the cost which would be about £3K. She had also asked JBTMT if they would consider funding, they had confirmed they would but the PC needed to contribute funding. Cllr Evans said she felt it was ridiculously expensive. Cllr McCorquodale raised concerns about damp. IT WAS	SB

	AGREED to defer a decision until more information could be gathered and the PCs maximum financial exposure ascertained. IT WAS ALSO AGREED to look into adopting the phone box in Hookwood for the same purpose.	SB
232/24	15. PUBLIC COMMENTS	
	14.1 A resident suggested giving Gatwick Greenspace the funds to fix the steps in Glovers Wood which are really dangerous as that particular set off steps are part of the Coronation Walk. Surrey Countryside Access Management had advised that they did not have the funds to get them fixed. Cllr Bloom thanked the public for their contributions.	
233/24	16. DATES OF FORTHCOMING MEETINGS	
	<ul style="list-style-type: none"> • 6th August 2024 - Services & Amenities Committee Meeting – at the Pavilion 6:30pm • 6th August 2024 - Planning Committee Meeting at the Pavilion – 7:30pm • Full Parish Council Meeting – NO MEETING IN AUGUST. 	

There being no other business the Chair closed the meeting at 9:32pm

Signed as a true record of the meeting, and approved at the Full Parish Council Meeting of the 16th September 2024

Signed.....

Appendix A

Payments Green Highlight = to be approved retrospectively

Payments Orange Highlight = Direct Debits already approved/Estimate as DD Variable

Payments No Highlight = Electronic payment for approval

INCOMINGS

04-Jun-24	N Shah	Pavilion Hire	Pavilion Lettings	50.00
10-Jun-24	Rodriguez A & J Rodriguez	Pavilion Hire	Pavilion Lettings	69.00
17-Jun-24	CV Barclay	Pavilion Hire	Pavilion Lettings	90.00
21-Jun-24	Charlwood Friends	Pavilion Hire	Pavilion Lettings	35.00
28-Jun-24	A Shafiq 21st Booking	Pavilion Hire	Pavilion Lettings	50.00
28-Jun-24	Barclays	Bus Acct Interest	Bank Interest + other Bank payments	17.80
28-Jun-24	Barclays	Bus Acct Interest	Bank Interest + other Bank payments	91.60

PAYMENTS TO APPROVE RETROSPECTIVELY

15-Jul-24	Alan Knight	Replacement of Cracked Mirror in changing room	40.00	0.00	40.00
15-Jul-24	Alan Knight	Fitting key safe, re-siting of playboards	435.00	0.00	425.00
15-Jul-24	Helen Hill	Reimbursement for purchase of 15 x Hi-Viz vests and 15 x Litter Picking sticks purchased from Amazon	86.92	0.00	86.92

DIRECT DEBITS TO BE PAID IN JULY

13-Jul-24	The Keyholding Company Ltd	Keys for Pavilion & Alarm Call (01/01/24)	26.57	5.31	31.88
01-Jul-24	MVDC	Business Rates for Pavilion	97.17	0.00	97.17
17-Jul-24	SES Business Water	Account 5414233	17.09	0.00	17.09
20-Jul-24	Ecotricity Ltd	100063963Ecotricity - Gas	71.50	0.00	71.50
20-Jul-24	Ecotricity Ltd	100066969Ecotricity - Electricity	188.85	0.00	188.85

406.49

JULY 2024 PAYMENTS TO BE APPROVED TONIGHT

15-Jul-24	Colin Smith Planning Ltd	Provision of planning advice, including review of previously refused planning application, and site visit on 04.06.24.	360.00	72.00	432.00
15-Jul-24	HAGS SMP Ltd	Charlwood & Hookwood Playground Inspections	95.00	19.00	114.00
15-Jul-24	Mulberry Local Authority Services Ltd	Internal Audit	426.50	85.30	511.80
15-Jul-24	Mulberry Local Authority Services Ltd	The future shape of the Planning System Course Cllr Scott	50.00	10.00	60.00
15-Jul-24	Nigel Jeffries Ltd	Withey Cuts 07/06 & 20/06/24 & Weed spraying	182.00	36.4	218.40
15-Jul-24	Prime Cleaning	Pavilion Clean June 24	180.00	0	180.00
15-Jul-24	Save West of Ifield	Grant for Traffic Analysis	500.00	0.00	500.00
15-Jul-24	Surrey ALC Limited	Missed part of payment for subscriptions	8.00	0.00	8.00
15-Jul-24	Helen Hill	July 24 Salary	564.40	0.00	564.40
15-Jul-24	Janette Coulthard	July 24 Salary	1075.24	0.00	1075.24
15-Jul-24	Janette Coulthard	Expenses	104.80	0.00	104.80
15-Jul-24	Grasstex Ltd	verti drain pitch, overseed with 12 bags of E7 Barenburg supply and spread 12 bags of granular Fertiliser, repair goal areas applying 70/30 rootzone.	2335.00	467.00	2802.00

Appendix B

Planning applications considered by Charlwood Parish Council Planning Committee to the 22nd June 2024 at the meeting of the 2nd July 2024

Chair: Cllr L Scott

Present: Cllrs S Bloom, C Evans, D McCorquodale, A Rawlinson, T Stacey, A Tyson-Davies

In attendance: None

1. APOLOGIES

None

2. DECLARATIONS OF INTEREST

Cllr McCorquodale declared a non-pecuniary interest in item 5.6.1.1 the nature of the interest being that he is a neighbour of the property and as such absented himself from discussions regarding this item.

Cllr Tyson-Davies declared a pecuniary interest in item 5.5 the nature of the interest being that the property is her home and as such absented herself from discussions regarding this item.

3. MINUTES

The minutes from the meeting of the 11th June were signed as part of the Full Parish Council Meeting minutes of the 17th June therefore there are no minutes to sign.

4. PUBLIC QUESTIONS

None

5. CURRENT PLANNING ISSUES

5.1 MO/2024/0862/PNJ – Spire Gatwick Park Hospital, Povey Cross Road, Hookwood, Horley, Surrey, RH6 0BB – Prior notification for the installation of 338 No. PV solar panels with a maximum output of 148.72 kWp. The panels will be installed on pitched roofs of the hospital building.

RESOLVED – NO OBJECTION The Parish Council supports this application.

5.2 MO/2024/0896/DEA – Land to the west of Farmfield Drive, Charlwood – Prior notification of a new track and hardstanding.

RESOLVED – NO COMMENT

5.3 MO/2024/0440/PLA MAJOR – Land at the entrance to Happy Paddocks Farm, Stan Hill, Charlwood, Horley, Surrey, RH6 0ES - Change of use from agricultural land to equestrian land, erection of a stable block with secure feed and tack room and a welfare room and the erection of perimeter fencing.

RESOLVED – OBJECTION on the basis that it is an inappropriate use of the Green Belt.

5.4 MO/2024/0888/PLA – Edolphs Cottages, Norwood Hill Road, Charlwood, Surrey - Erection of 2 No. dwellings following demolition of existing non-agricultural buildings.

RESOLVED – NO COMMENT

5.5 MO/2024/0892/ECL – Candleford, Stan Hill, Charlwood, Horley, Surrey, RH6 0EP - Certificate of Lawfulness for an existing development in respect of mixed use for the storage and parking of horseboxes, in addition to the dwelling, for a period of at least ten years.

RESOLVED – NO COMMENT

5.6 Other Planning Matters – e.g. recent determinations, appeals to committee (for discussion) or Parish permission (e.g. Trees)

5.6.1 Other Planning Matters.

5.6.1.1. MO/2023/1157 1 and 2 Little Eileen, Russ Hill, Charlwood, Horley, Surrey, RH6 0EL – Amended plan received showing location plan and block plan annotated to show areas for paddock and amenity use, buffer strip to Ancient Woodland. Change of use of land to mixed use. Stationing of 2 No. static caravans and two touring caravans, construction of hardstanding, parking for four vehicles, associated infrastructure and the keeping of horses. Partial demolition and reconstruction of pre-existing shed for use as dayroom. Erection of entrance gates.

RESOLVED - The Parish Council response is unchanged from previous and supports the very detailed comments from neighbours.

Previous response.

RESOLVED - Charlwood Parish Council objects to this application. It is a change of use from agricultural land and the area is not sufficient for the keeping of horses (one acre per horse required as a minimum). The application description, bears little to no accuracy as to what has already been undertaken on this site, the work that they have already undertaken, without any extant approval (it expired in August last year) has already been completed (destruction of cowshed, construction of brand new (larger) building, concrete hard standing, CCTV, high pole-mounted high intensity lights, (overlooking the neighbours land, home and associated property). Littering throughout the area, Parish Council members have spent many hours collecting glass, bottles, tins, soiled clothing, plastic bags, needles, food, alcoholic drink bottles and packaging. The police are already involved in both theft, trespass, vehicle damage and other issues that have been brought to their attention.

5.6.1.2 Letter from MVDC regarding planning application MO/2024/0400 - Land at Five Oaks, Charlwood Road, Charlwood, Horley, Surrey, RH6 0AJ - Opportunity to speak to the Development Management Committee

5.6.2 Recent determinations, appeals etc.

5.6.2.1 Decision – MO/2024/0490/PLA – 60, The Street, Charlwood, Horley, Surrey, RH6 0DF – Provision of outdoor seating area and new vehicle cross over - REFUSED

5.6.2.2 Decision – MO/2024/0432/PLAH – Oaklands, Norwood Hill Road, Charlwood, Horley, Surrey, RH6 0EB – Erection of rear dormer windows. APPROVED WITH CONDITIONS.

5.6.2.3 Decision – MO/2024/0518/PLA – Woodcote, Ifield Road, Charlwood, Horley, Surrey, RH6 0DR – Erection of a new detached residential dwelling to replace existing mobile home. REFUSED

5.6.2.4 Decision – M0/2024/0559/PLAH – The Lodge, Ridgefield House, Norwood Hill, Charlwood, Horley, Surrey, RH6 0ET – Erection of a single storey rear and side extension and a new roof. REFUSED.

5.6.2.5 Decision – MO/2024/0694/ECL – Tifters Barn, The Street, Charlwood Horley, Surrey, RH6 0BY – Certificate of Lawfulness for existing development in respect of occupation of a building as an independent dwelling for in excess of 4 years. APPROVED.

5.6.2.6 Decision – MO/2024/0658/PLAH – 16, Sewill Close, Charlwood, Surrey, RH6 0BS - Erection of a single storey side extension. APPROVED WITH CONDITIONS

6. PLANNING ENFORCEMENT

None

7. ANY OTHER BUSINESS

None

8. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

None