

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

NOTICE OF MEETING OF PARISH COUNCIL

Notice is hereby given that

Councillors and Members are summoned to a Meeting of the Charlwood Parish Council Services & Amenities Committee to be held on Friday 2nd February 2024 at the Pavilion, Charlwood, at 10:30am.

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK QUESTIONS OR MAKE STATEMENTS

AGENDA

1. APOLOGIES

2. DECLARATION OF INTEREST – *All members present are required to declare, at this point in the meeting or as soon as possible thereafter: (i) any Disclosable Pecuniary Interests (DPI) and/or (ii) other interests arising under the Code of Conduct; in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If I doubt, advice should be sought from the Parish Clerk of Monitoring Officer prior to the meeting.*

3. MINUTES – The minutes from the meeting of the 10th January will be signed at the Full Parish Council meeting of the 19th February, therefore there are no minutes to sign. (LGA 1972 Sch,12 s41).

4. PUBLIC QUESTIONS

5. WITHEY

5.1 Hedge cutting – consider and agree a schedule of works for the Contractor.

5.2 Trees – Update including progress on obtaining quotes for tree works

6. RECREATION GROUND

6.1 Outdoor Gym Equipment – to note the maintenance visit is booked for the 27th February.

6.2 Pavilion – to review and agree the hire fees for the Pavilion and the recreation ground.

6.3 To note that the Parish Hall are holding a fund raiser for Christian Aid in the Pavilion on the 16th of March.

6.4 Recreation ground – to consider the request to get the football pitch rolled and verti-drained.

Copies of non-confidential meeting papers can be obtained by contacting the Parish Clerk via email at clerk@charlwoodparishcouncil.gov.uk and Approved Minutes of previous meetings are available for viewing on the website www.charlwoodparishcouncil.gov.uk or by contacting the Clerk.

- 6.5 Hedge – update
- 6.6 Trees – update including progress on obtaining quotes for tree works
- 6.7 Parking – to note the refusal of planning permission for the Car Park and agree next steps for recommendation to the full Parish Council.

7 GLEBE FIELD

- 7.4 Lease – update
- 7.5 Asset of Community Value application – update

8 WICKENS ORCHARD

- 8.4 Maintenance – Update

9 THE CAGE

- 9.1 To consider the water damage to the Cage and agree what action, if any, needs to be taken.

10 GROUNDSMAN

- 10.1 Situation with current Groundsman update

11 MILLENIUM FIELD

- 11.1 Trees – update including progress on obtaining quotes for tree works

12 S&SEiB

- 12.1 Agree which competitions the PC would like to enter

13 DATES OF FORTHCOMING MEETINGS AND MEETINGS OF THE COMMITTEE

- 13.1 Agree date for next S&A Committee Meeting

- **Planning Committee Meeting** – Tuesday 13th February, 7:30pm, The Pavilion Charlwood
- **Full Parish Council Meeting** – Monday 19th February 2024, 7:30pm, The Pavilion

Janette Coulthard
Clerk to the Council

Janette Coulthard

Issued 30th January 2024

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