

CHARLWOOD PARISH COUNCIL
MINUTES of THE COUNCIL MEETING
MONDAY, 18th February, 2019
CHARLWOOD SPORTS & COMMUNITY CENTRE

PRESENT

Mr Martin Needham (in the chair), Ms Carolyn Evans, Mr Nick Hague, Mr Walter Hill, Mr James O’Neill, Mr Howard Pearson , Ms Lisa Scott, Mrs Penny Shoubridge.

1. APOLOGIES

Mr Richard Parker

2. DECLARATIONS OF INTEREST

None

3. APPROVAL OF MINUTES OF PREVIOUS MEETING HELD ON 12th January, 2019

Mr Martin Needham proposed, Mrs Penny Shoubridge seconded, that the Minutes of the meeting held on 19th November be approved. The Council present agreed and the Chairman signed the Minutes as a true record.

3.1 Chairman’s Comments

None

4. PUBLIC QUESTIONS

None

5. REPORT OF THE PLANNING AND HIGHWAYS COMMITTEE

5.1 Planning Comments to w/ending 11th January, 2019

Mr Nick Hague proposed, Mr James O’Neill seconded, that the planning comments as listed for December and January be submitted and the council present agreed.

5.2 Highways Matters

5.2.1 Traffic Calming – Public Meetings

Mr Martin Needham advised that a meeting was scheduled with 2020Consultancy on 27 February (time & venue to be confirmed) to finalise the details of the presentation. He further advised that the 2nd of March was too early for the first meeting and in order to ensure everything was in place the 9th March would remain for the Hookwood presentation and the Charlwood event be delayed to at least the 16th March.

The 2020Consultancy power point presentation made to councillors would be circulated to members and would provide the basis of the presentations to the public. Mr Needham asked for any feedback to be submitted by 25th February to allow time for amendments and printing.

5.3 Mole Valley Local Plan Consultation – Future Mole Valley

5.3.1 Request from Capel PC for joint action by parishes.

The meeting noted an invitation to meet with other Mole Valley Parish Councils and discuss a joint approach to Mole Valley with regard to obtaining more information on proposed larger developments. Mr Nick Hague confirmed that the Planning Committee supported such a meeting and he together with Ms Lisa Scott would represent Charlwood at the meeting.

5.4 Listed Buildings & Buildings of Community Interest

Work in progress

6 REPORT OF THE SERVICES AND AMENITIES COMMITTEE

Mrs Penny Shoubridge reported on current activities and updates from the Services and Amenities Committee. She advised that the new mower was scheduled for delivery at the end of the week and that the old mower was to be sold or parted out by the supplier with any value obtained offset against servicing costs in the future.

7 REPORT OF THE FINANCE COMMITTEE

7.1 Payments Received & Cleared payments

Barclays Deposit Account 31 st January, 2019	£ 31,720.80
Barclays Pavilion Account 28 th September, 2018	£ 2,269.10
Barclays Current Account 28 th September	£ 45,479.22
Total Bank Assets	£ 79,469.12

7.2 Accounts for Payment & Authorised Transfers

The following payments were proposed by Mr Martin Needham, seconded by Mr Nick Hague and agreed in accordance with Appendix A of Standing Orders.

Payee	Purpose	Ex VAT	VAT	Total
Direct Debits				
Ecotricity	Electric 21 Dec 2018 -20 Jan 2019	69.97	3.50	73.47
	Gas 28 Dec 2018 -27 Jan 2019	107.89	5.39	113.28
SES Water		17.08	0.00	17.08
	Sub Total	194.94	8.89	203.83
Salaries & HMRC	Salaries & HMRC	1030.48	0.00	1030.48
Expenses	Martin Needham	14.50	0.00	14.50
	P Barclay Storage Boxes	47.97	0.00	47.97
	P Barclay Home Allowance 2017 & 2018	500.00	0.00	500.00

Charlwood Hall	Hire 2 nd Mar	60.00	0.00	60.00
S Renaud	Window Cleaning Nov & Jan	30.00	0.00	30.00
Kings	Inv 15814	40.00	8.00	48.00
AJ & T Mailing	Newsletter Mailing Inv 15398	489.70	97.94	587.64
Printmates	Newsletter Print Inv 65542	160.00	0.00	160.00
Hookwood Hall	Inv 5489 Hall Hire 9 & 18 Mar 2019	115.20	0.00	115.20
Ernest Doe	Inv 42335 Mower	19995.00	3999.00	23994.00
CPRE	Annual Membership 2019	36.00	0.00	36.00
	Sub Total	22518.85	4104.94	26623.79
	Total	22713.79	4113.83	26827.62

7.3 Sports & Community Centre Rating Appeal

The Clerk advised that a new contact point had been located and a claim process started by letter.

7.4 Future Projects

No Action

8 LAND AT BRICKFIELD LANE

Update

The Clerk had contacted the developer to check if there is still interest in developing the site. A new letter had been sent to the address referred to Item 7.3 for the District Valuer.

9 GATWICK MATTERS

9.1 Gatcom report

Ms Carolyn Evans had submitted the report from the recent Gatcom meeting which had been circulated. She advised that following discussion with GAL regarding public transport access to Gatwick from Charlwood correspondence had been received from Tim Norwood, Director of Planning advising that the problem was taken seriously and they hoped to revert with some comments and proposals shortly.

It was noted that GAL had extended their noise insulation and information on the new details would be sought by the Clerk.

Route 4 which was the cause of significant annoyance for residents in the north of the parish had been the subject of changes required by the CAA in its defined status. However actual physical changes to the way aircraft would overfly communities were still very much in the pipeline and no significant change beneficial to communities was likely for at least another two years.

9.2 Aviation Strategy Green Paper

The closing date was noted as 11th April 2019 and Ms Carolyn Evans advised she would be drafting a response for discussion.

9.3 Drone Advice and Warning Notices

The Clerk reported that at Natmag last week advise was given that GAL intended to engage with all local authorities around the airport to publicise and provide signage to help with informing the public of the new drone regulations in public areas which come into effect 1st April 2019.

10 HORSE HILL OIL EXPLORATION

10.1 New Application for 4 additional wells

The meeting discussed the revised version of the response that had been received 2 days prior and agreed that there needed to be fuller consideration of the references and statements before the document could be approved. Mr Nick Hague proposed, Mr Martin Needham seconded, that the Council submit an objection in principal to the planning application by the closing date of 20th February with an addendum that further conditions and comments would follow and the council present agreed.

11 REPORTS FROM REPRESENTATIVES

None

12 COMMUNITY EVENTS & AFFAIRS

12.1 BT Telephone Box – Hookwood

Mr James O'Neill proposed, Mrs Penny Shoubridge seconded that the telephone box in Hookwood purchased by the council in 2017 should be disposed of and the council present agreed.

The Clerk informed the meeting the council were no further forward in finding who owned the new bus shelter on Povey Cross Road. Therefore a location for a defibrillator unit in Hookwood had still to be found.

12.2 Parish Council forward Strategy Plan

Dormant

12.3 Run Gatwick 2019

Mrs Penny Shoubridge advised she was in contact with the organisers and on behalf of the council agreed to operate the drinks station as for last year. She had asked that Charlwood be given a higher publicity profile. She further advised she would be asking for improved briefing for the marshals to avoid traffic conflicts as occurred last year.

12.4 Newsletter

The Newsletter had been distributed and in general well received. There had been a few residents who had not received copies but this was believed to be mixing with junk mail in the postal system. Spare copies were available in the village shop and café.

12.5 Fete

Mrs Penny Shoubridge confirmed the fete was scheduled now for 15th June. She further advised that the Spring Clean Litter Pick was scheduled for the morning of 23rd March.

13 PROCEDURES AND STANDING ORDERS OF THE COUNCIL

No action required

14 EMPLOYMENT MATTERS

14.1 Clerk Recruitment

Following the interviews with the 4 prospective candidates, Mr Martin Needham proposed, Mrs Penny Shoubridge seconded the interview panel recommendation to offer the position to Mr Trevor Haylett and the council present agreed.

15 PUBLIC COMMENTS

None

16 DATES OF FORTHCOMING MEETINGS

DATE	PURPOSE	VENUE	TIME
9 th March	Public Consultation – traffic Calming	Hookwood Memorial Hall	10:30-14:00
12 th March	Planning & Highways	6 Sewill Close	7:30pm
13 th March	Services & Amenities	Sports & Community Centre	7:30pm
18 th March	Charlwood Parish Council	Hookwood Memorial Hall	8:00pm
23rd March (Date agreed after the meeting)	Public Consultation – traffic Calming	Charlwood Parish Hall	12:00-15:00

The meeting closed at 2140